**MO-CASE**

**Board of Directors Meeting Minutes**

**Monday, June 4, 2018 – Tuesday, June 5, 2018 ~ 9:30 a.m.**

**Missouri School Board Association, Columbia, MO**

**Monday, June 4, 2018 (Day 1 of 2)**

Board Members Present: Ashley Krause, Reesha Adamson, Travena Hostetler, Emily Miller, Phyllis Wolfram, Christina Harbour, Cheri Fortney, Amy Wilson, Kari Kraichley, Jeanne Rothermel, Deb Crowder, Missie Evert, Liz Smith, Leigh Gruber, Vicki McNamara, Steven Beldin, Tami Yates, Laura Smith, Marlena Walley, Amy Chappell, Mary Feldkamp, Lisa Robbins and Carrie Turner

Board Members Absent: Karla Arnold, Erica Lembke, Shantel Farnan, Stacey Reed, Sherry Wymore and Kristin Clemons.

Staff Present: Terry Allee, Diane Golden & Sara Clime

**9:30 – 11:30 a.m.: 2019 Spring Collaborative Planning Session**

Guests Present: Breanna Dykes (MASP), Ken Robison (CEC), Jena Randolph (Thompson Center), Ginger Henry (DESE)

Discussion held regarding the planning of the 2019 3rd Annual Spring Collaborative Conference hosted by MASP, MO-CASE, MO-CEC and the Thompson Center.

**12:00 – 5:00 p.m. Board of Directors Meeting**

Guests Present: Matt Burns and David Kiene (NWMSU)

Carrie Turner called the meeting to order at 12:12 p.m.

Quorum was established by Carrie Turner.

Introductions of current and new Board of Director members.

Vicki McNamara made a motion to approve the March 20, 2018 minutes. Cheri Fortney seconded. Motion carried.

Steven Beldin made a motion to approve the agenda. Vicki McNamara seconded. Motion carried.

David Kiene, NWMSU – Mr. Kiene presented to the group on Certification for Building and Special Education Leadership in MO, in a partnership with DESE (proposed changes to the leadership matrices). Discussion held. Mr. Kiene is to email documents to Sara who will then forward to the group. Mr. Kiene reminded the group that they are not final. The documents are drafts only and not to be shared outside of the MO-CASE Board of Directors.

MO Leadership Development Center: National standards for professional learning and developing competencies for MO; general leadership roles. Creating a framework that can identifying a leader and grow in the competencies and follow a leader through their career. Redesigning programs for training to match the competencies and programs.

Acknowledges that special education should have been at the table in these discussions.

Competencies broken down into 5 domains.

Current Certification Areas: Elementary Principal, Middle School Principal, Secondary Principal, Career and Tech, Superintendent, and Special Education Director

ECHO - Carrie Turner & Matt Burns

Attendees participated in a video conference beginning at 1:30p. MO-CASE is partnering with MU (Matt Burns). A recap with Matt Burns was held at the conclusion of the video conference.

President’s Report – Carrie Turner

A written report was provided.

MACCE Appointment - Carrie Turner recommended Amy Wilson as the MACCE Representative. Reta Tyrrell made a motion to accept Amy Wilson as MO-CASE’s MACCE Representative. Vicki McNamara seconded. Motion carried.

Awards – A committee appointed by the Past-President reviews the applications and then makes recommendations to the Board of Directors. Recipients will be recognized at the fall conference during a Sunday night Awards Banquet.

* Charles Cummings Scholarship – The Awards Committee recommended Erica Long from Ash Grove, Sarah Mattson from Lee’s Summit and Karen McKnight from Nixa to receive the $1,000 scholarship. Leigh Gruber made a motion to accept all three of the committee’s recommendations. Amy Chappell seconded the motion. Motion carried.
* Outstanding LASE Group – The Awards Committee recommends the Kansas City, Northwest, and the Mid-Missouri Regions to receive the Outstanding LASE Group award. Reta Tyrrell made a motion to accept the committee’s recommendation. Marlena Walley seconded. Motion carried.
* MTSS Implementation Award - Numerous districts completed the survey, automatically qualifying them to be nominated for this award. Steven Beldin stated that one district stood out in the group, which was Grain Valley. Vicki McNamara made a motion to present Grain Valley with the MTSS Award. Steven Beldin seconded. Motion carried.
* Outstanding New Special Education Administrator Award – Committee recommended that there are no recipients.
* Recognition Award – The Awards Committee recommended that Janet Earl receive this year’s Recognition Award. Reta Tyrrell made a motion to accept the committee’s recommendation. Missie Evert seconded. Motion carried.
* Distinguished Service Award – Vicki McNamara made a motion to accept the committee’s recommendation for Steven Beldin to receive this year’s Distinguished Service Award. Marlena Walley seconded. Motion carried.

President-Elect – Vicki McNamara

Vicki reviewed the 2016-2018 Strategic Plan. Discussion held.

Past-President – Steven Beldin

A written report was provided.

Discussion held about the Reinvent Advisory Committee.

Treasurer’s Report – Emily Miller

A written report was provided. Discussion held.

A motion was made to liquidate the SEI Bond Ladder, account number 486673, invest $100,000 of the proceeds in the WBI Retirement Income Portfolio, account number 42U-062173, and the remainder of the proceeds be invested in CD’s in a new account to be held with Pershing by Missie Evert. Ashley Krause seconded. Motion carried.

The 2018-2019 Budget was discussed. All current and future employees left the room for discussion of salaries. A motion was made by Reta Tyrrell and seconded by Amy Wilson to increase the salary of the administrative assistant position by 2%, $400 month in lieu of retirement and benefits, and a $100 a month cell phone allowance. The motion was voted on and approved without opposition.

Leigh Gruber made a motion to approve the 2018-19 Budget. Vicki McNamara seconded. Motion carried.

Vicki McNamara made a motion to close out the US Bank account by June 30, 2018. Amy Chappell seconded the motion. Motion carried.

Reta Tyrrell made a motion to delete Terry Allee, Carrie Turner, Emily Miller and Kurt Wolfram from the Hawthorn bank account; while adding Phyllis Wolfram, Vicki McNamara, Cheri Fortney and Steven Beldin. Leigh Gruber seconded. Motion carried.

Travena Hostetler made a motion to delete Terry Allee, Carrie Turner, Emily Miller and Kurt Wolfram from the Pershing Investment accounts; while adding Phyllis Wolfram, Vicki McNamara, Cheri Fortney and Steven Beldin. Amy Wilson seconded. Motion carried.

Executive Director – Terry Allee

A written report was provided.

Membership – Missie Evert

Missie had a drawing during the 2017 Fall Conference at the membership table. Everyone agreed that this drew more attention to our membership table. Missie will purchase anther drawing item and will be reimbursed by MO-CASE. Carrie Turner reminded the group that all MO-CASE Board of Directors members are required to be members of CASE as well.

Advocacy – Diane Golden

Proposed Change in Speech-Language Pathologist Assistant (SLP-A) Rules

The Board of Healing Arts will be proposing changes to the SLP-A rules that eliminate most all of the current supervision requirements including the mandate for direct supervision of the initial client contact, at least one hour per week of direct supervision for each SLP-A and limiting one SLP to supervision 3 Assistants. MO-CASE will likely want to comment on these rules when they are published for public comment.

2018 Legislative Session

The only bill directly related to special education that passed this year was the bill related to braille instruction that basically put into state law the current IDEA “special factors” IEP requirements for consideration of braille. All the references to assessments for braille were removed from the bill and Senator Hummel’s office is planning to work with stakeholders over the interim to address this issue in future legislation. MO-CASE should be involved in this initiative.

State Plan

It appears that the proposed changes to the State Plan for 2018 (including the new Speech-Language criteria) have been delayed for a year. Without a functional school board in place, DESE has indicated that they will release another proposed State Plan this fall that includes the previous proposed changes along with new changes and will seek approval for an effective data of July 1, 2019.

Young Child with a Developmental Delay (YCDD) for ECSE

In discussions related to the proposed changes to the speech-language criteria, it became clear that using both YCDD and all of the IDEA categorical eligibility criteria creates a number of conflicts. YCDD provides criteria that applies to specific functional areas while categorical criteria provide a different set of metrics for that same functional area (e.g. communication as part of YCDD and speech/language categorical criteria; cognition as part of YCDD and intellectual disability categorical criteria, etc.) When ECSE began in Missouri, only YCDD was utilized for ECSE eligibility along with a few categorical criteria like hearing impaired and visually impaired). MO-CASE will be discussing this issue further to explore options for future recommendations.

**Tuesday, June 5, 2018 (Day 2 of 2)**

Board Members Present: Lisa Robbins, Reesha Adamson, Travena Hostetler, Phyllis Wolfram, Christina Harbour, Cheri Fortney, Amy Wilson, Kari Kraichley, Jeanne Rothermel, Deb Crowder, Missie Evert, Liz Smith, Leigh Gruber, Vicki McNamara, Steven Beldin, Tami Yates, Laura Smith, Marlena Walley, Amy Chappell, Mary Feldkamp, Lisa Robbins and Carrie Turner

Board Members Absent: Karla Arnold, Erica Lembke, Shantel Farnan, Stacey Reed, Sherry Wymore and Kristin Clemons.

Staff Present: Terry Allee & Sara Clime

Meeting called to order by Carrie Turner at 8:03 a.m.

Introductions of current and incoming Board of Directors members.

Professional Development – Ashley Krause

2018 Fall Conference:

* Sunday Law - 5 attorneys participating.
	+ Topics for Law:
		- Susan Goldammer – Hot topics and legislation
		- Jim Thomeczek – Recent due process hearing regarding methodology
		- Betsey Helfrich – School district threats with all the recent school shootings
		- Cylenda Brasher – Homebound, OCR trends
		- Shellie Guin – Dyslexia and 504
	+ Cracker Barrell - All Board members are expected to attend all four 15-minutecracker barrel sessions.
* Awards / Awards Banquet – Carrie Turner will send all confirmed award recipients a letter with conference/banquet information. Sara will also send a request to the exhibitors to avoid making any Sunday evening plans that could negatively affect the banquet attendance.
* DESE – Will focus on finance, new reporting system, MAP-A 1% and eligibility to take MAP-A and Top 10 Compliance. Three weeks prior to conference, Sara will send a questionnaire to attendees via a chosen social media platform to get ideas of what DESE should cover.
* Volunteers – Sara will create a volunteer sign up via SignUp Genius. All sub-committee chairs/Board members will have access to the lists.
* Registration – Stacey Reed has volunteered to head this sub-committee again this year. Sara will work with Stacey to recruit volunteers again.
	+ All registration volunteers should be able to ask questions about the new mobile app.
	+ Everyone attending fall conference this year will automatically be a supporter for the following year.
	+ Printed various ribbons will be available for name badges – Presenter, Board Member, Volunteer, etc.
* Signage – Sara will add social media links and conference hashtag to signage and to the membership table to help market our social media accounts. Sara will also talk to Blake & Rex to see if it can be added to the slideshow as a footer/header.
* Program / APP – The Board previously voted not to have a paper program this year. A link to access a PDF version of our program will be sent to all attendees two weeks prior to conference via an e-blast. Sara will remind attendees closer to the event as well. An app will be available for attendees to download prior to conference. The program will be on the app. Sara will talk to TanTarA about having their TV monitors scroll through our schedule and/or other important information.
* Exhibit Hall – Cheri Fortney, Leigh Gruber and Christina Harbour will run the exhibit hall. No new changes to the exhibit hall schedule and/or set-up. The Board did agree to allow up to 3 (three) vendors who sell non-educational items to register at a discounted rate of $100.00.
* Sponsor Showcase – Amy Chappell will run the Sponsor Showcase.
* Hotel Facilities – Nothing new to report at this time.
* Meal Services – Travena Hostetler and Amy Wilson will help plan the menu.
* Session Leaders – Tami Yates and Laura Smith will organize session leaders. A training meeting for all session leaders will be held on Sunday at 1:00p. A written script (including how to tweet/FB Post) will be provided to each leader at the training meeting. Vicki and Sara will update the script and send to Tami and Laura.
* Presenters – Handouts will be on the website and the app this year. Sara has set deadlines and is communicating those deadlines to the presenters. Discussion was held about the breakout grid.
* Keynotes – John Antonetti will be Monday’s keynote. Richard VanAcker will be Tuesday’s keynote. Both have signed contracts. Sara has been in contact with both keynote speakers and/or their staff. Phyllis Wolfram will reach out to keynotes to coordinate their arrival time. Phyllis will invite Monday’s Keynote, John Antonetti, to give a 5 minute “teaser” speech at Sunday’s Awards Banquet.
* General Session – There are two special guest speakers during Monday’s keynote – (1) Laurie VanderPloeg with CEC and Phyllis Wolfram representing CASE
* Breakfast Meetings –
	+ ECSE – Amy Wilson & Deb Crowder will attend. Vicki McNamara will ask Ginger Henry with DESE to attend as well.
	+ LASE Presidents – Liz Smith will attend. Matt Burns and Carrie Turner will share ECHO information. Phyllis to share legislative training.
	+ New Directors – Jeanne Rothermel will attend. Missie Evert to attend and give membership information.
	+ Sara will make sure the New Directors and LASE Presidents’ Breakfasts are in close proximity to each other.
* DESE Luncheon – The Board decided to let DESE know that they will need to negotiate with TanTarA separately. MO-CASE can help advertise it, but it will not be a part of our contracted/planned activities.

Keynote Ideas for 2019 Fall Conference:

* Ideas will possibly be provided after the MELC conference.
* Heather Forbes – She is presenting on trauma in the St. Louis region. Phyllis Wolfram to research cost and availability.
* Drew Schwartz – Vicki McNamara worked with him and he is now presenting. He worked to bring high school students together. Phyllis Wolfram to research cost and availability.
* Ross Green – Steven Beldin to research cost and availability.

Communication – Leigh Gruber

Leigh stated that there will again be 4 (four) newsletters for the 2018-2019 fiscal year. Discussion held. Leigh is to reach out to attorneys for legal content for newsletters.

LASE – Reta Tyrrell

A written report was provided.

New Directors

Nothing new to report.

ECSE – Amy Wilson

The last meeting was canceled. Nothing new to report.

Charter School – Kari Kraichely

Nothing new to report.

Higher Education

Nothing new to report.

MO-CEC – Laura Smith

A written report was provided.

MACCE

Nothing new to report.

SEAC

Nothing new to report.

Other

Vicki distributed “The Governing Board: Key Responsibilities for Association Boards and Board Members.” Board members were encouraged to read.

Board members were encouraged to attend CASE Legislative Summit if possible. Board members are welcome to invite others to the Board meetings.

Board members interested in serving on a committee to review the certification for SpEd Administrators are Steven Beldin, Amy Wilson, Ashley Krause, Cheri Fortney, Vicki McNamara and Kari Kraichely.

Vicki McNamara made a motion to adjourn the meeting at 11:00 a.m. Leigh Gruber seconded. Motion carried.

Future Dates

June 18-20, 2018 – MELC, Breckinridge, CO

July 8-11, 2018 – CASE Summer Legislative Summit, Washington DC

September 22, 2018 – Fall Board Meeting

September 23-25, 2018 – Special Education Administrators Conference, TanTarA

November 7-8, 2018 – CASE BOD, Biloxi, MS

November 8-10, 2018 – CASE BOD, Biloxi, MS

January 29-Feb 2, 2019 – CEC Convention, Indianapolis, IN

March 5-7, 2019 – Spring Law and Collaborative Conference, Holiday Inn Exec Center, Columbia, MO

July 7-10, 2019 – SpEd Legislative Summit, Washington DC, Mariott Gateway, Crystal City

Fall 2019 – CASE, Louisville, KY

February 5-8, 2020 – CEC Convention, Portland, OR

September 21, 2019 – Fall Board Meeting

September 22-24, 2019 – Fall Special Education Administrators Conference, Tan Tar A

March 3-5, 2020 – Spring Law and Collaborative Conference, Holiday Inn Exec Center, Columbia, MO

March 2-4, 2021 – Spring Law and Collaborative Conference, Holiday Inn Exec Center, Columbia, MO